

**BOARD OF SELECTMEN
MEETING MINUTES – January 25, 2016**

7:00 p.m. - Recreation Office, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Leslie Rutan, Vice Chairman
William Pantazis, Clerk
Dawn Rand
Jason Perreault

MEMBERS ABSENT: Jeff Amberson, Chairman

Vice Chairman Rutan announced that Chairman Amberson was not present this evening due to his attendance at an Opioid Community Awareness Forum at the High School sponsored by the Central MA Opioid Task Force.

APPROVAL OF MINUTES – JANUARY 11, 2016 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the January 11, 2016 regular meeting as submitted; Selectman Perreault seconded the motion; all members voted in favor.

CERTIFICATE OF APPRECIATION TO INTERIM FIRE CHIEF HARRIS

Interim Fire Chief Richard Harris was present along with his wife. Members of the Board and Town Administrator John Coderre expressed their appreciation to Chief Harris for his service to the Town and to the public safety community during the several months between the retirement of Chief Durgin in June 2015 and the appointment of Chief David Parenti in January 2016.

Chief Harris extended his own appreciation to the Board, Mr. Coderre, Departments Heads and members of the Fire Department.

7:00 p.m. - PUBLIC HEARING

To consider an application for an Alteration of Premises for the All Alcoholic Beverages Restaurant License as submitted by Anthony's Coal Fired Pizza of Northborough LLC for premises located at 10002B (formerly numbered 2102) Shops Way.

Attorney Caroline O'Connell was present along with proposed manager Brett Damato. Attorney O'Connell indicated that the proposed alteration is to add an 800 square foot outside patio with three tables of four for a total seating capacity of 12. The patio will be enclosed by a 42" aluminum picket fence.

Attorney O'Connell indicated that this is simply an administrative change in the description of the premises. The outside patio was included on the original building plans that have been reviewed by the Fire Chief and Building Inspector. The description of the premises on the original application for the new All Alcoholic Beverages Restaurant License (approved by the Board in August 2015) did not include the language about the outside patio. Because the outside patio was not referenced in the public hearing advertisement for the August 2015 hearing, an application and a subsequent hearing to alter the premises was required.

PUBLIC HEARING CONT. . .

Selectman Pantazis moved the Board vote to approve the application to alter the premises for the All Alcoholic Beverages Restaurant License as submitted by Anthony's Coal Fired Pizza of Northborough LLC for premises located at 10002B Shops Way; Selectman Rand seconded the motion; all members voted in favor.

7:05 p.m. - PUBLIC HEARING

To consider an application for a new All Alcoholic Beverages Restaurant License as submitted by Apple New England LLC d/b/a Applebee's Neighborhood Grill and Bar for premises located at 10004 Shops Way.

Attorney Demakis was present along with proposed manager Robert McManus. Following a brief presentation, Attorney Demakis indicated that Mr. McManus has an extensive background in the food and beverage industry. He has served as the manager at the Applebee's in Millbury since 2006.

Sergeant William Griffin was present and indicated that Detective Sergeant Brian Griffin has conducted a background check on all officers of the LLC as well as on Mr. McManus and has no concerns to report.

Selectman Rand moved the Board vote to approve the application for a new All Alcoholic Beverages Restaurant License as submitted by Apple New England LLC d/b/a Applebee's Neighborhood Grill and Bar for premises located at 10004 Shops Way with the condition that the licensee receive satisfactory inspections by the Building, Fire and Health Departments; Selectman Pantazis seconded the motion; all members voted in favor.

7:10 p.m. - PUBLIC HEARING

To consider an application for a new All Alcoholic Beverages Restaurant License as submitted by Margaritas Restaurant Group – Northborough, Inc. d/b/a Tio Juan's Margaritas Mexican Restaurant for premises located at 10006 Shops Way.

Hugo Martin, President and Mario Mancini, Chief Financial Officer were present along with proposed manager Brisbane Vaillancourt. Mr. Mancini informed the Board that there are 22 Margaritas restaurants throughout New England and the Northborough location will host the 8th restaurant in Massachusetts. Following a brief presentation, Ms. Vaillancourt indicated that she has extensive experience in the food and beverage industry and has served as manager at several different Margarita locations since 2006.

Sergeant William Griffin was present and indicated that Detective Sergeant Brian Griffin has conducted a background check on all officers of the corporation as well as on Ms. Vaillancourt and has no concerns to report.

PUBLIC HEARING CONT. . .

Selectman Perreault moved the Board vote to approve the application for a new All Alcoholic Beverages Restaurant License as submitted by Margaritas Restaurant Group – Northborough, Inc. d/b/a Tio Juan’s Margaritas Mexican Restaurant for premises located at 10006 Shops Way with the condition that the licensee receive satisfactory inspections by the Building, Fire and Health Departments; Selectman Rand seconded the motion; all members voted in favor.

REPORTSJason Perreault

- Attended Northborough’s 250th Birthday party at the Unitarian Church. The event was the first of many planned throughout the 2016 Calendar Year by the 250th Town Anniversary Committee.

Dawn Rand

- Attended Northborough’s 250th Birthday party at the Unitarian Church. Thanked the members of the 250th Town Anniversary Committee who organized the event, as well as the many volunteers who helped out.

William Pantazis, Clerk

- Attended Northborough’s 250th Birthday party at the Unitarian Church. It was a great event and the cake created by the “Cake Boss” was a big hit.

Leslie Rutan, Vice Chairman

- Attended Northborough’s 250th Birthday party. Thanked the members of the 250th Town Anniversary Committee for organizing the event and to all who attended and spoke. Noted how much she enjoyed the event, especially the cake and the chorus.
- Announced that the Regional School Committee Naming Subcommittee will meet to tour the high school and discuss the most appropriate location to honor Army Specialist Brian Arsenault. Mr. & Mrs. Arsenault have suggested the placement of a plaque near the weight room, where Brian was known to frequent during his high school years. The Committee welcomes public comments through February 20, 2016.
- Noted that the Lincoln Street School Renovation Addition project continues to move forward on budget and ahead of schedule. Noted how pleased everyone is with the project thus far.

John Coderre, Town Administrator

- No report.

PUBLIC COMMENTS

None.

RENEWAL OF AUDIT CONTRACT

Mr. Coderre informed the Board that the contract for Audit Services with Bill Fraher, CPA requires renewal. The proposal provides continuation of Audit Services for Fiscal Years 2016 – 2018 at a modest 2% annual fee increase not to exceed \$26,020 for 2016, \$26,540 for 2017 and \$27,070 for 2018.

Mr. Coderre added that Mr. Fraher has provided quality service to the Town and renewal of the contract will provide continuity to the financial management services encompassed in the audit.

Selectman Rand moved the Board vote to renew the contract for Audit Services with Bill Fraher, CPA for Fiscal Years 2016 – 2018 and to authorize the Town Administrator to execute the contract on behalf of the Board; Selectman Pantazis seconded the motion; all members voted in favor.

UPDATE ON FY2017 STATE AID

Mr. Coderre informed the Board that he attended Governor Baker's address at the MMA Annual Meeting and Tradeshow this past weekend in Boston. Although State Aid information is typically received when the Governor releases his budget the fourth Wednesday in January, Governor Baker pledged during his address to increase Unrestricted General Government State Aid (primarily lottery funds) by 4.3%. With that being said, the impact on Northborough will be minimal since the majority of our aid comes in the form of Chapter 70 School funding.

Mr. Coderre indicated that the FY2017 preliminary budget model assumes a 1% increase for overall State Aid, or an increase of \$49,954. Using the numbers released at the MMA conference would mean an increase of \$78,156, or 1.56%. This assumes every other category of State Aid is level funded and that assessments do not increase.

Mr. Coderre ended his update stating that the information provided at the MMA Annual Meeting and Tradeshow confirms what he anticipated in that we are not likely to see any significant budgetary relief in the form of State Aid for FY2017.

Mr. Coderre will continue to update the Board as new information becomes available.

OTHER BUSINESS – EXECUTION OF CEMETERY DEEDS

Selectman Perreault moved the Board vote to approve and execute Cemetery Deeds A986 & A987; Selectman Rand seconded the motion; all members voted in favor.

7:40 p.m. - EXECUTIVE SESSION

Selectman Pantazis moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (collective bargaining) due to the Vice Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Board; Selectman Rand seconded the motion; the roll call vote was taken as follows:

Perreault	“aye”	Pantazis	“aye”
Rand	“aye”	Rutan	“aye”

Vice Chairman Rutan announced that the Board would return from Executive Session only to adjourn.

ADJOURNMENT

Selectman Rand moved the Board vote to adjourn; Selectman Pantazis seconded the motion; all members voted in favor.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. January 25, 2016 Meeting Agenda.
2. January 11, 2016 Meeting Minutes.
3. Information packet – Anthony’s Coal Fired Pizza Hearing.
4. Information packet – Applebee’s Neighborhood Grill and Bar Hearing.
5. Information packet – Tio Juan’s Margaritas Mexican Restaurant Hearing.
6. Information packet – Audit Contract.
7. Email – FY2017 State Aid Update.
8. Cemetery Deeds.